

Todd County School District Policy: GCCBF

ADMINISTRATIVE STAFF SABBATICAL LEAVE

All administrators shall be eligible for one (1) year study leave within the area of school administration at any approved institution which offers a higher degree than that which the administrator has attained. In order to be eligible for sabbatical leave the administrator shall have been employed as an administrator for three (3) full years by the Todd County School District. Sabbatical Leave shall be paid at the rate of fifty percent (50%) of full salary. Upon completion of the sabbatical leave the administrator must return to the Todd County School District in an administrative capacity for the next two consecutive years.

Further considerations:

1. Only one administrator may be granted sabbatical leave during any one fiscal year.
2. Application for sabbatical leave shall be presented to the superintendent before November 1st of the year prior to which it is to be taken.
3. Upon return to the school system, the salary of the administrator will be negotiable but it shall not be lower than the last regular salary received. All fringe benefits available to the administrator as a full-time employee will remain with him/her while on leave.
4. If the administrator fails to fulfill the contractual obligation on his/her own accord, he/she shall repay the district all monies paid to or on behalf of the salaries, insurance, retirement, social security, and other benefits on a pro-rated basis for each of the two (2) years he/she fails to contract with the district for an administrative position.

Any twelve (12) month administrator may be granted leave for summer school attendance subject to prior approval of the superintendent. The administrator of such educational leave shall forfeit one and one-half days of annual leave for each week of attendance at summer school.

CONTRACT REFS: Administrators' Organization Handbook

ADOPTED: April 13, 1983

REVISED: March 14, 1994

REVIEWED: August 24, 2015