## STAFF AWARDS AND RECOGNITION

Employees and board members with long service to the Todd County School District will be recognized at established intervals for such service starting in May,1986.

An annual reception or other formal gathering will be held prior to the conclusion of the school year.

Staff will be recognized for every five years of <u>consecutive</u> years of service -10, 15, 20, 25, 30, 35, 40, 45, etc,

Retirees, after fifteen (15) years or more of service, will receive a Certificate of Service and a star quilt and their names will be engraved on a permanent plaque to be displayed in the district office.

All years of continuous\* employment in the Todd County School District will be counted. The current school year will be counted as a full year of employment, and will be included in the total years of employment.

\*Because of rules that were put in place to match the negotiated TCEA and ESP Agreements, beginning in 2001-02, some employees who have non-continuous service to the district will not be honored on the same exact schedule as in the past. Each will, however eventually be honored every five years as before. Upon retirement, employees will be acknowledged for all full years of service, consecutive or not.

The public, as well as the board members and staff members and their families, will be invited to the recognition event. Honorees will receive personal invitations.

ADOPTED: April 15, 1986 REVISED: March 14, 1994 REVIEWED: August 24, 2015 REVISED: January 26, 2016