

## **SCHOOL BUS SCHEDULING AND ROUTING**

The transportation director will conduct studies of bus routes to provide the safest, shortest routes that will get all elementary students (preschool - eighth grade) to school in the most economical way. Routes will be arranged in such a way as to equalize as nearly as possible the length of routes and bus load, and to provide for the full use of buses.

When practical, safe, time saving, and economical, transfers may be made from one bus to another. Bus routes will not overlap unless absolutely necessary. When more than one bus travels on an arterial highway (oil/concrete), each bus will be assigned a certain portion of the route and all elementary students within this section will ride the bus to which they are assigned. Only one bus will cover one particular road unless overloading occurs.

Students will ride the bus to which they are assigned. If the district provides a "late bus" for students involved in official school activities or after-school tutoring, only those eligible students shall be permitted to ride on that bus. Students who are supposed to ride the normal after-school bus but who fail to get on that bus will not be permitted to ride on the "late bus". The superintendent is authorized to implement any necessary procedures to ensure compliance with this section, to include a system of written passes or other tangible evidence of eligibility to ride the "late bus".

Buses will not deviate from the approved route to pick up or drop off students. Once on the bus, students will not be put off the bus prior to reaching the intended destination unless school administration, the student's parent/guardian, law enforcement, or the presence of an emergency necessitates such action.

LEGAL REF.: SDCL 13-29-2

ADOPTED: April 18, 1983  
REVISED: February 14, 1994  
REVISED: February 10, 1997  
REVISED: January 11, 2010  
REVIEWED: August 24, 2015  
REVISED: August 27, 2018