

Todd County School District Policy: BEDB

AGENDA PREPARATION AND DISSEMINATION

The agenda, for all meetings of the board, will be prepared by the superintendent in consultation with the Board President.

Items of business may be suggested by any board member, staff member, or patron of the district. The agenda for a regular meeting, however, will always allow suitable time for the remarks of the public, staff, and students who wish to speak briefly before the board.

The board will follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the Board agrees to consider the item when the Board is adopting the agenda. The Board, however, may not revise Board policies, or adopt new ones, unless the proposed agenda which was posted includes the policy consideration, or unless the Board, by majority vote, first determines an emergency exists such that the policy is to be considered by the Board at that meeting even though the policy was not identified on the proposed agenda.

The agenda, together with supporting materials, will be distributed to board members at least twenty-four (24) hours prior to the board meeting to permit them to give items of business careful consideration. The agenda will also be made available to the press, representatives of community, staff groups, students, and to others upon request.

The Board shall provide public notice, with proposed agenda, that is visible, readable, and accessible for at least an entire, continuous twenty-four hours immediately preceding any meeting, by posting a copy of the notice, visible to the public, at the District's Administration Building. The proposed agenda shall include the date, time, and location of the meeting. The notice shall also be posted on the District's website upon the posting of the notice of meeting and proposed agenda at the Administration Building. For special or rescheduled meetings, the information in the notice shall be delivered in person, by mail, by email, or by telephone, to members of the local news media who have requested notice.

Legal References: SDCL 1-25-1.1 (Notice of meetings of public bodies)
SDCL 1-27-1.16 (Material relating to open meeting agenda)

ADOPTED: April 18, 1983
REVISED: November 8, 1993
REVIEWED: August 24, 2015
REVISED: July 24, 2017