

## **BOARD ORGANIZATIONAL MEETING**

The annual organizational meeting of the board will be held on the second (2nd) Monday of July, unless otherwise designated by the board at the previous regular meeting.

The meeting will be called to order and the oath of office given to all new board members. The board will elect a president and vice-president from its membership, to serve until the next annual meeting. The superintendent or the business manager will preside over the election of the president.

Other items of business will come before the annual meeting as appropriate. These will include:

1. designation of official depository;
2. designation of the custodians of all accounts;
3. designation of official legal newspaper;
4. authorization of continuation of existing funds or accounts and the establishment of any new accounts, if necessary;
5. setting of date, time and place for regular meetings;
6. reviewing and adopting of board policies;
7. establishment of advisory committees where applicable;
8. reviewing of bonds for business manager and other bonded personnel;
9. appointment of administrator of trust and agency accounts;
10. appointment of individual authorized to direct federal programs;
11. authorization of administrator to institute school lunch agreement;
12. authorization of advertising of bids for materials not already purchased;
13. designation of rules as parliamentary procedure for board meetings;
14. setting tuition rate and passing resolution on extra charge of twenty-five (25) cents per day;
15. authorization of business manager to invest and reinvest funds in institution which serves greatest advantage to school district;
16. setting admission charges for year;
17. authorization of superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent; and
18. setting board member compensation.
19. Designation of school board member(s) who in addition to the school board president have the authority to countersign checks drawn by the business manager (required);
20. Appointment of truancy officer;

21. Appointment of Title IX compliance officer;
22. Appointment of Rehabilitation Act Section 504 compliance officer;
23. Appointment of Americans with Disabilities Act compliance officer;
24. Appointment of Age Discrimination Act compliance officer;
25. Appointment of Asbestos compliance officer;
26. Designation of School District Attorney(s);
27. Authorize participation in associations (i.e., ASBSD, SDHAA, etc.).

LEGAL REFS.: SDCL 13-8-10; 3-8-14

ADOPTED: April 18, 1983

REVISED: November 8, 1993

REVIEWED: August 24, 2015

REVISED: July 24, 2017